

MALSM MEETING MINUTES JANUARY 13TH 2008

OFFICERS IN ATTENDANCE:

- Josh Kelly – President
- Amanda Tompkins – Vice president
- Alyson Ledder – Secretary
- Shaun Antrim – SIECO
- Alex Wyllie – Treasure
- Maeghan Byrne – Retreat Coordinator
- Amy Appleton – Eastern PA Rep
- Philip Meuschke – Bay Area Rep
- Lauren Finnila – Jersey Rep
- Gabe Newman West Pa Rep
- Erin Markel – Webmistress

GENERAL MEMBERS IN ATTENDANCE

- Annie DeMuth

START TIME: 7:40pm

END TIME: 9:00pm

EVENTS OF THE MEETING:

- Amanda opened in prayer
 - Josh, Amanda, Alyson, Shaun, Alex, Meaghan, Philip, Gabe and Erin all present at this time

- Everyone introduced themselves so names could be associated with screen names

- Gabe had to depart due to other commitments

- Alyson confirmed that everyone present had a copy of the agenda and forwarded a copy to anyone who did not

- First order of business – Social and service retreat held on February 22-23 at Muhlenburg
 - Meaghan detailed the events of the retreat to include staying in the chapel Friday night. Cooking in the kitchens.
 - Annie discussed the service options to include
 - Doing maintenance work at either the 6th street shelter or turning point shelter
 - Otherwise helping out at the turning point shelter
 - An activity at a senior citizen home
 - Volunteer at a soup kitchen
 - It was agreed that two service projects would be best so that everyone would have something to do and be productive.
 - The shelter and senior citizen center were selected as the two
 - It was decided that both service projects would run from 8 to 3:30 on Saturday
 - It was agreed that 25 should be the target number for attendance but more are welcome
 - Meaghan will set up a facebook event and be responsible for collecting registration forms and the \$20 registration fee.
 - All will be handed in the day of the event
 - Cash is preferable
 - Phil is responsible for setting up the registration form based off of pervious years. It will be posted on the google group and on the website
 - Target RSVP date of Feb 15th
 - Josh brought up the fact that the events of Friday night were overlooked

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- Amy and Lauren enter the meeting
- First order of business was continued:
 - Josh discussed the events of Friday night. Everyone should arrive at Muhlemburg around 8 with an ice cream social with high school kids to start around 10.
 - The ice cream social is held about an hr away at a hotel in Valley Forge
 - It is decided that 5 - 10 people from MALSM should help out with the ice cream social.
 - Shaun, Alyson, Erin and Lauren volunteered
 - Worship and food and other logistics will be discussed at the February board meeting
- Second Order of Business – Regional reps are to contact their region using the MALSM email account
 - It was discussed the process of emailing a region using this tool
 - The email address and password were confirmed
 - Officers are to put their own email in the “TO” box. CC the board and BCC the region so that members of the region do not have privilege to see any other email addresses
 - Regional reps are to send out the Social and Service flyer and registration form
 - Each officer choose a month to be responsible for checking the MALSM email account and forwarding all emails to the appropriate person
 - January – Alyson
 - February – Josh
 - March – Erin
 - April - Amanda
 - May – Phil
 - June – Amy
 - July – Meaghan
 - August – Shaun
 - September – Alex
 - October – Lauren
 - November – Gabe
 - December – Alyson
 - When the month has ended that person is responsible for emailing and reminding the person for the following month
- Annie left the meeting
- Third order of business - the setting up and purpose of the google group
 - Josh confirmed that everyone who had not joined already was able to join
 - Everyone is responsible for creating a profile and a contact info page
 - It was agreed that last years contact pages should be deleted
 - Lauren and Phil explained the process to create a profile
 - Josh explained that the purpose of the google group was for all of the officers to be informed and have access to the same files. The group allows officers to start discussions and blogs as well as upload documents (such as the registration form) so that everyone can have access to it

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- Fourth order of business – Task forces
 - Josh listed out the task forces to be:
 - Finance
 - Communications
 - Outreach
 - Youth/ alumni
 - Campus Ministries
 - Synodical Relations
 - Josh will forward everyone information about the task forces as well as who is responsible for heading the group up
 - Everyone is responsible for recruiting 4 or so additional non officer members to be on the task force
 - It is expected that each task force will do about 20 hours of work a year
 - Each task force is also required to have a name

- Fifth order of business – Selecting a consistent date to meet
 - It was decided that the first Sunday at 4pm would work out best for everyone
 - The next meeting date is February 3rd

- Sixth order of business – the setting of personal goals
 - Josh asked every member to come up with at least one personal goal that they would like to accomplish for/with MALSM in the year
 - Goals will be discussed at the spring retreat and the following meeting

- Seventh order of business – Officer conduct
 - Josh stressed the importance of everyone involved being committed and making MALSM a priority. As president he understands that all members are busy and involved elsewhere. He asks that if for any reason someone cannot take on a certain task that they inform someone else and responsibility can be shifted.
 - Josh stressed the importance that MALSM work as a team and be willing to pick up slack whenever necessary.
 - Josh reminded everyone that the mission of MALSM is to work in and for the love of Christ and that all that we do is done to glorify Christ.
 - Josh stated that the meetings and retreats are important and that everyone should do his or her best to be in attendance for all.

- It was agreed that officer conduct was the last order of business as listed on the agenda. Alyson interrupted with a request that everyone check over his or her contact info on the officer contact sheet for accuracy.

- Alyson closed the meeting in prayer