

MALSM MEETING MINUTES
FEBRUARY 4TH 2008

OFFICERS IN ATTENDANCE:

- Josh Kelly – President
- Amanda Tompkins – Vice president
- Alyson Ledder – Secretary
- Shaun Antrim – SIECO
- Maeghan Byrne – Retreat Coordinator
- Amy Appleton – Eastern PA Rep
- Philip Meuschke – Bay Area Rep
- Gabe Newman West Pa Rep
- Erin Markel – Webmistress
- Peter Bredlau – Advisor

OFFICERS EXCUSED FROM THE MEETING

- Alex Wyllie – Treasure
- Lauren Finnila – Jersey Rep

GENERAL MEMBERS IN ATTENDANCE

- None

START TIME: 4:00pm

END TIME: 5:30pm

EVENTS OF THE MEETING:

- Josh was not able to attend the meeting at its scheduled time so Amanda, as Vice President, called the meeting to order
- Meaghan opened in prayer
 - Amanda, Alyson, Shaun, Meaghan, Philip, Gabe and Erin all present at this time
- Amanda moved that two items be added to the agenda. They included the approval of the agenda as well as an approval of last months meeting minutes
 - Erin seconded the motion
 - All agreed unanimously
 - The agenda was approved unanimously
 - Last minutes were approved with a change in the person responsible for opening the meeting in prayer from Meagan to Amanda
- First order of business – Revisiting the Social and service retreat held on February 22-23 at Muhlenburg
 - Alyson addresses the specific areas still needing to be discussed based on last month meeting to include: food, logistics, ice-cream social, and worship
- Josh enters the meeting and asks that Amanda continues leading the meeting
- First order of business was *continued*:
 - Phil finished the registration form and posted it to the google group
 - Erin posted a flyer for the retreat to the website
- Peter enters the meeting and everyone introduced themselves and their positions

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- First order of business was *continued*:
 - Peter stated that we received a \$250 grant from the NEPA synod for food for the retreat and that will be used for campus food considering that there are not kitchen facilities in the immediate vicinity of the chapel
 - That money will be used to buy snacks on Friday, eat in the Muhlenburg dining room on Saturday and take sack lunches to the service projects on Saturday
 - That will completely cover meals for all MALSM members attending
 - There will still be a \$20 registration fee
 - It was agreed that the retreat would include a service of prayer and a closing service
 - The evening prayer service will include music. It will be requested that Annie DeMuth play guitar for the service
 - Meaghan and Philip agreed to put something somewhat informal together for the evening prayer service
 - The evening service will be contemplative, tying into the theme of “Do Justice” with candles
 - Alyson volunteered Rev. Greg Wilson (Chaplin, Temple University) to help with any closing service needs
 - She gave his contact information to Peter
 - For the ice-cream social it was agreed that Amanda, Alyson, Josh, Amy, Lauren, Shaun and possibly Phil
 - Meaghan, Erin and Alex will remain at Muhlenburg to greet people and put together the “social” part of the social and service
 - The service portion was discussed next
 - The exact times for the Turning Point shelter have yet to be nailed down but that will accommodate 10 people
 - The Phoebe Senior Citizen Center will include chair exercises as well as a trivia game. However, they only have us scheduled for 10 to 11:30 so an event will take place after that but has yet to be determined
 - A couple of other ideas were discussed but it was agreed that the Muhlenburg students would finalize those details
 - Bible discussion was the next topic for the social and service to be discussed
 - It was decided that time would not allow for the bible discussion and that a strong emphasis on bible study was not exactly in accordance with the idea of a social and service
 - Furthermore it was agreed that the theme of “Do Justice” would resonate throughout the retreat and that would tie in specific scripture passages
 - Meaghan agreed to post the revised schedule based on the topics discussed above
- Second Order of Business – Stating personal goals
 - Everyone stated his or her personal goal for the upcoming year and then was instructed to think on ways to accomplish it to be discussed at the next meeting
 - Erin – “to make the website awesome”
 - Alyson – “to attract more people/ get more schools involved”
 - Phil – ” to get more Bay Area people involved with MALSM”
 - Josh – “to help make this organization strong through the use of a team approach with its' leaders, (basically so MALSM relies on a team, not one person)”
 - Amy – “like phil, contact schools in the epa region who aren't involved or sending people - reaching out”
 - Meaghan – “to get tasks done in a timely fashion so that retreats can move smoothly and be as low stress as possible”

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- Second Order of Business *Continued*
 - Shaun – “to figure out exactly what my position does, & then use that to the make MALSM the best its ever been”
 - Amanda - “to make attempts to contact each synod in our region regarding it's youth's awareness of MALSM and LSM in general and to assist all of you in reaching your goals”
 - Gabe – “To inform members of LSM at my college of regional happenings as well as possibly getting other colleges involved”

- Josh asked that Alyson add Peter to the MALSM email account contact list so he can receive all the emails that the officers do

- Third Order of Business – Task Forces
 - Josh confirmed that everyone received a copy of the description
 - Josh asked that everyone read over and come up with a strategy for their respective task and that we can recruit participants at the Social and Service

- Fourth Order of Business – The Google Group
 - Josh confirmed that everyone had joined the group online and that they have created a contact page
 - He asked those who did not to do so within the next week

- Fifth Order of Business – Regional reps are to contact their region using the MALSM email account
 - Josh confirmed that all the regional reps present were comfortable with the process to send out an email using the MALSM email account
 - Amy had already emailed her region
 - Lauren was not present at this meeting
 - Phil said he was comfortable
 - Gabe said he was still unsure of the process. Erin sent him the directions. He was instructed to draft the email, take a look at how to send it out and contact Alyson or Josh with any questions or problems

- Sixth Order of Business – Email Switch
 - The responsibility of checking the MALSM email account falls on Josh for the month of February

- Seventh Order of Business – Spring Retreat
 - Erin brought up the idea that for each of the retreats it would be good to contact a particular synod personally and invite people
 - Peter and Amy said they would take this on for the retreat, targeting either the SEPA or NEPA synods and the respective colleges and universities that fall in that region
 - Josh, Alyson and Shaun agreed to target the Philadelphia area
 - The spring retreat will be held at Sequantoa Camp located in Western Pennsylvania
 - While it was agreed that the date of the retreat would be based on the camps schedule, the retreat should be held after Easter, sometime in April.
 - Alyson requested that the retreat not be held the weekend of April 11th as it conflicts with an Episcopal retreat the same weekend

- Gabe departed the meeting

- Seventh Order of Business *continued*
 - Meaghan will get dates from Ang and it will be discussed further at the Social and Service

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- Eight Order of Business – Financial Prospectus
 - Josh confirmed that everyone had a copy of the prospectus
 - Josh explained that the purpose of the document was to present to each individual Synod to solicit funds from them
 - Phil mentioned that we also contact Project Connect for funding
 - Alyson inquired if it was possible to get the prospectus put together formally
 - Meaghan agreed to print out copies of the black and white pages
 - Alyson agreed to print out copies of the front page in color

- Peter departed the meeting

- Eight Order of Business *continued*:
 - It was agreed that the prospectus would be assembled at the Social and Service if possible, if not, at the Spring Retreat
 - Alyson asked that the prospectus be accompanied by a cover letter
 - Josh delegated that as a responsibility of Executive Committee (President, Vice President and Secretary)
 - Amanda said she has the contact information for each financial/ treasurer representative at each synod

- Josh decided that the last item on the agenda, the constitution, could wait until the next meeting. It was therefore agreed that the prospectus was the last item to be discussed at the meeting

- Erin closed the meeting in prayer