

The By-laws of Mid-Atlantic Lutheran Student Movement

Article I-Membership

- A. Voting membership consists of those students who find identity in the statement of the Christian faith, and who have an interest in the Lutheran church. "Student" is designated as a person other than clergy or campus ministry staff who is recognized by an institution of higher learning to be enrolled in one or more of its instructional program or has been recognized within the previous year.
- B. Associate members of MALSM may include those individuals who are not students, but who find an identity in the Christian faith as confessed by the Lutheran churches.
- C. Honorary membership consists of those persons who, in the judgment of either the Assembly or the Council, have made significant contribution toward MALSM and the realization of its purposes. Honorary Members have a voice but not a vote in the Assembly.
- D. The Assembly is open to all members. Each school shall receive one (1) vote.

Article II-The Council

- A. The Council consists of the officers as listed in the Constitution. The duties of each office are as follows:
1. President-The President presides over all scheduled council meetings during the year, and reminds council members of their responsibilities, communicates with campus pastors and council members by keeping them informed, and is a member of the LSM-USA council. The President is responsible to attend all scheduled National Council meetings during their term. The President is required to attend the LSM-USA National Gathering, and their costs can be partly covered by the region, as determined by the Council. The President will be responsible for keeping all historical records.
 2. Vice President-The Vice President presides over all Council meetings and functions in the absence of the President. The Vice President is responsible for contacting synodical and district youth organizations and ministries to create a bridge between high schools and post-secondary education, and organizing the outreach of MALSM to the youth, districts, synods, and other organizations within the region. The Vice President assumes temporary leadership of the organization should the President resign.
 3. Secretary and Newsletter Editor-The Secretary & Newsletter Editor (SNE) takes minutes at all Council meetings, types them and distributes them to the Council promptly. He/she is responsible for taking personal attendance and school representation at all Assemblies. The SNE is responsible for maintaining a current list of MALSM alumni, current MALSM members, and campus ministries. The SNE's responsibility is to produce and distribute a newsletter two (2) times a year. He/she is responsible for writing or delegating the writing of articles for the newsletter. The Newsletter Editor must maintain ongoing communication with the Vice President and Secretary.
 4. Treasurer & Retreat Coordinator-The Treasurer & Retreat Coordinator (TRC) is responsible for keeping track of MALSM's finances and serving as the overall coordinator for the MALSM retreats and other events throughout the year, specifically on the practical, arrangements issues. Responsibility for planning events is shared with the President and the rest of the Council. The TRC is responsible for the MALSM bank account, with the oversight of an LSM advisor. The Treasurer handles all donations and reimbursements. The Treasurer creates a budget for the fiscal year, which begins in August, and must submit the budget to MALSM Council for approval at some meeting in the preceding spring or early summer. This budget then must be forwarded to the LSM-USA office. The Treasurer is responsible for overseeing the solicitation of funds from regional campus ministries, MALSM alumni, and others.
 5. Secretary for Ecumenical and International Concerns (SEICO)-The Secretary for Ecumenical and International Concerns maintains communication and carries out the National Service Project set by the LSM-USA SIMC (Secretary for International and Multicultural Concerns). The SEICO has primary responsibility for organizing the service project components of all MALSM events. Additionally, the SEICO maintains communication with ecumenical partners and keeps the region informed about international issues.
 6. Webmaster/mistress-The Webmaster/mistress is primarily responsible for the technological and design aspects of the MALSM website, and works with the rest of the Council to ensure that content and information on the site is correct, current, and substantial. Especially important content to be maintained includes school contact information, upcoming retreat information, and the MALSM newsletter.
 7. Five (5) Area Representatives-There will be a representative for each area: Bay Area (Maryland, Delaware, and the District of Columbia), Western Pennsylvania/West Virginia, Eastern Pennsylvania, Central Pennsylvania, and New Jersey. Each representative is responsible for keeping their areas informed as to what MALSM is doing and also keeping the Council informed of what the areas are doing. The representatives will meet annually with all synodical campus ministry committees within their areas, as well as attend synod assemblies, district meetings, youth events, and other significant events or meetings on behalf of MALSM.
- B. Between electoral conferences, the Council is entrusted with the administration of the

affairs of MALSM.

C. The meetings of the Council are called at the discretion of the President in conversation with the other Council members, or by approval of one-third (1/3) of the Council.

D. Two unexcused absences from Council meetings in a single term constitutes forfeiture of the office. This forfeiture can be overturned by a two-third (2/3) vote of the remaining Council. Explanations should be made to the President or Vice President prior to the meeting date.

E. Each Council member is required to write at least one (1) article each year for publication in the newsletter. The President and SEICO are expected to submit an article for each newsletter.

Article III-Elections

A. Elections are held at the meeting of the Assembly at the annual Fall Retreat. Any positions not filled at this time, will then be filled at the following meetings through an election.

B. Officers are elected by a simple majority. Voting shall be by a secret ballot.

C. Council member's terms of office are one (1) year. The terms begin and end with the installation of the new MALSM president during the LSM National Gathering.

D. Should an office become vacant, the Council shall make provisions for it to be filled.

Article IV-Advisors

A. There are three advisors to the Council.

1. Two (2) of the advisors are campus pastors, other campus ministry staff, or other rostered leaders in the Lutheran Church, one elected each year by the Assembly to a two (2) year term.

2. The regional Deployed Director for Lutheran Campus Ministry in the Division for Higher Education and Schools of the ELCA is an advisor to the Council.

B. Advisors should attend all meetings when possible. If no advisor is able to attend a meeting, contact of some kind is strongly encouraged when making decisions.

Article V-Parliamentary Authority

In all matters not covered by the Constitution or by-laws, MALSM is governed by Robert's Rules of Order as most recently revised.

Article VI-Quorum

A. For the Assembly, the voting members at the retreat constitute a quorum.

B. For the Council, the presence of half (1/2) of the members constitutes a quorum.

Article VII-Amendments

These by-laws may be amended by a simple majority vote of the Assembly, provided that notice of the amendment is publicized at least thirty (30) days prior to the vote.

Article VIII-Bank Accounts

A MALSM advisor or local LSM advisor at the school at which the elected treasurer studies will be a co-signatory on the MALSM account.